

No.F.1 (105)/TIT/TEQIP-II/2013/
Government of Tripura
Tripura Institute of Technology, Narsingarh
Tripura (W), Pin – 799009, Tele-Fax: 03812342330

INVITATION FOR QUOTATION

Package No. TEQIP-II/2014/TR1G01/Shopping/61

26-Jul-2014

To,

Sub: Invitation for Quotations for supply of Goods (Air Conditioner for Seminar Room)

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period(In days)	Place of Delivery	Installation Requirement (if any)
1	Split Type AC	4	100	Tripura Institute of Technology, Narsingarh	Required.

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
 - 3.1 The contract shall be for the full quantity as described above.
 - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

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26/7/14
Dr. SEKHAR DALTA
Principal,
Tripura Institute of Technology
Govt. of Tripura, Pin-799009


- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.
6. Evaluation of Quotations,
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
- 6.1 are properly signed ; and
- 6.2 conform to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract:
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:
Delivery and Installation - 0% of total cost
Satisfactory Acceptance - 100% of total cost
10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **14:00** hours on **20-Aug-2014** .
12. Quotations will be opened in the presence of bidders or their representatives who choose to attend at **14:30 PM** on **20-Aug-2014**., in the office of undersigned. In exceptional circumstances bids may be opened in the next working day at the same time & venue which will be notified in advance, if required.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **Training required.**

15. Testing/Installation Clause (if any) **Testing, Demonstration and Installation required.**
16. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
17. Sealed quotation to be submitted/ delivered at the address mentioned below,
Tripura Institute of Technology Narsingarh P.O. – Agartala Aerodrome Tripura (W), PIN 799 009
18. The top of envelop should contain the appropriate package no.
19. The bidder is to submit the following documents properly, failing which the Quotation will not be accepted;
 - (i) **PAN Card** (Attested by Gazetted Officer/ Notary).
 - (ii) **Tax/VAT Documents** (Attested by Gazetted Officer/ Notary).
 - (iii) **Dealership / Distributorship Certificate** (Attested by Gazetted Officer/ Notary).

OR

Authorization Certificate in original in the letterhead of the manufacturer issued by the authorized person in appropriate manner. The name, designation and address of the person issuing the Certificate must be mentioned clearly.

- (iv) **Attested copy of Power of Attorney (Registered/ legal documents)** when the bid is signed by the person other than the owner.
20. All the papers including our quotation must be stamped & signed (**full signature in every pages**) by the bidder & returned to us within due time.
21. We look forward to receiving your quotation and thank you for your interest in this project.


 (Prof. Sekhar Datta)
Principal
Tripura Institute of Technology
Narsingarh, Tripura (w)

Annexure I

Sr. No	Item Name	Specifications
1	Split Type AC	1.5 Ton Split Type wall mounted Air Conditioner, BEE Star Rating: 5 star, Compressor Type: Rotary, Energy Efficiency Ratio: 3.5 or higher, Cooling (in Watt) : 5000W or higher, Total Power Consumption: 1500W or lesser, Power Supply(Volt/Phase/Hz): 230/1/50, Remote Control: Yes.

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

To: _____ Date: _____

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.


We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____


Dr. SEKHAR DASIKA
Principal,
 Tripura Institute of Technology
 Govt. of Tripura, Pin-799003