

No.F.1 (105)/TIT/TEQIP-II/2013/
Government of Tripura
Tripura Institute of Technology,
Narsingarh, Tripura(w),

INVITATION FOR QUOTATION

Package No:- TEQIP-II/2015/TR1G01/Shopping/manual process-23

Date: - 06-April-2016

To,

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Sub: Invitation for Quotations for supply of Goods (Laptop for R&D Project Scheme).

Dear Sir/Madam,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period (In days)	Place of Delivery	Installation Requirement (if any)
1	Laptop Computer (Notebook)	01	90	Tripura Institute of Technology Narsingarh, Tripura West, Pin- 799009	ESSENTIAL TESTINGS ARE REQUIRED FOR ACCEPTANCE.

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Quotation,

3.1 The contract shall be for the full quantity as described above.

3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.

3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.

6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- 6.1 are properly signed ; and
- 6.2 conform to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract:
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:
Delivery and Installation - 0% of total cost
Satisfactory Acceptance - 100% of total cost
10. All supplied items are under warranty of **36** months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **13:00** hours on **26th April-2016** & the Quotation will be opened on the same day at **13:30** hours, in the office of the undersigned. In exceptional circumstances bids may be opened in the next working day at the same time & venue which will be notified in advance, if required.
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any): **One day training required.**
14. Testing/Installation Clause (if any): **The materials would be tested / checked by the purchaser for which necessary arrangements would be made by the supplier at delivery point & no extra payment in this regard would be entertained by the purchaser. Performance of the machines would be checked /Tested after delivery.**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below, **Tripura Institute of Technology, Narsingarh, PO – Agartala Aerodrome, Tripura (W), Pin – 799 009.**
17. The top of envelop should contain the appropriate package No.
18. The bidder is to submit the following documents properly.
- (i) **PAN CARD** (Attested by **Notary registered under Govt. of India**)
- (ii) **Tax/VAT** documents (Attested by **Notary registered under Govt. of India**)
- (iii) **Dealership/Distributorship certificate** (Attested by **Notary registered under Govt. of India**)

Or

Authorization certificate in original in the letter head of the manufacturer issued by the authorized person in appropriate manner. The name, designation and address of the person issuing the certificate must be mentioned clearly.

- (iv) **Attested copy of power of attorney (Registered/legal documents)** when the bid is signed by the person other than the owner. (Attested by **Notary registered under Govt. of India**)
19. All the pages of this quotation document (including documents to be attached as per SL.NO. -18 above) as received by the bidder either by post/downloaded from the website (www.titagartala.nic.in) must be stamped & signed (**full signature in every pages**) by the bidder & returned to this office within due time **without which the quotation may not be accepted.**
20. **The bids are also liable for rejection when the manufacturer & his dealers quotes for the same package.**
21. We look forward to receiving your quotation and thank you for your interest in this project.

Arup Kumar Das Chaudhuri
08/4/16

(Arup Kumar Das Chaudhuri)
Principal (I/C) & Head of TEQIP
Tripura Institute of Technology
Narsingarh, Tripura(w)

Annexure- I

Sr. No	Item name	Specification
1	Laptop Computer (Notebook)	<p>Processor: Core i7 (5th Generation) or equivalent, 2.4 GHz with Turbo Boost Up to 3 GHz or equivalent, 4 MB Cache or higher.</p> <p>Memory: 8 GB DDR3 or higher expandable up to 16 GB, Clock speed- 1600 MHz or more, Memory Slots-2 Nos.</p> <p>HDD: 1 TB or higher</p> <p>Display: 15.6"(39.62 cm) or above, Full HD Display, 1920 x 1080 or higher resolution.</p> <p>Graphics: Dedicated Graphics Memory size - 4GB or higher DDR3, Graphic Processor.</p> <p>Wireless Connectivity: Wireless LAN 802.11 b/g/n, Integrated Blue tooth v4.0 or higher, Wi-Fi support.</p> <p>Input Device: <i>Pointer Device</i>- Multi-touch Touchpad, <i>Key Board</i>- Accu Type Keyboard, HD Webcam, Internal Mic.</p> <p>DVD writer: Optical Drive SuperMulti Tray-in Drive</p> <p>Audio-Array Microphone, Internal Mic, 2 x 1.5 W Stereo Speakers.</p> <p>Operating system: 64 bits Microsoft Windows 8.1 and LINUX (Ubuntu) dual booting preinstalled & Antivirus Software latest Internet Security Version with 3 years license.</p> <p>Ports/Slots/USB Port/S: USB 2.0 and USB 3.0, Mic In, Multi Card Reader Slot-SD Slot, HDMI Port, RJ45LAN, Integrated 10/100 Ethernet LAN, Audio Jack, 1 x Headphone-out / Microphone-in Combo Jack, Stereo Audio Port, VGA port, and other standard features.</p> <p>Power Supply: 230V, 50 Hz AC Supply with rechargeable Battery Pack Comprising of Li-Ion / Li-Polymer battery Suitable for Minimum 5 hrs.</p> <p>Carry Case: To be provided.</p>

Arup Kumar Das
06/4/16

(Arup Kumar Das Chaudhuri)
Principal (I/C) & Head of TEQIP
Tripura Institute of Technology
Narsingarh, Tripura(w)

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable		
						In %	In figures (B)	
Total Cost								

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier _____
Name: _____
Address: _____
Contact No: _____


 (A.K. Das Chaudhuri)
 Principal-in-Charge
 &
 Head of TEQIP Unit
 Tripura Institute of Technology
 Narsingarh, Tripura (W).