

No.F.1 (105)/TIT/TEQIP-II/2013/
Government of Tripura
Tripura Institute of Technology
Narsingarh, Tripura (w)

INVITATION FOR QUOTATION

Package No: - TEQIP-II/2015/TR1G01/Shopping/109

Date: - 05-Feb-2015

To,

Sub: Invitation for Quotations for supply of Goods (High end Desktop PC)

Dear Sir/Madam,


1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sl. No	Brief Description	Quantity	Delivery Period (In days)	Place of Delivery	Installation Requirement (if any)
1	High end Desktop PC	07	57	Tripura Institute of Technology, Narsingarh , Tripura west, Pin-799009	Testing as per requirement is to be arranged by the supplier at delivery point at no additional cost

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
 - 3.1 The contract shall be for the full quantity as described above.
 - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
 - 3.4 Applicable taxes shall be quoted separately for all items.
 - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - 3.6 The Prices should be quoted in Indian Rupees only.


DR. SEKHAR DATTA
Principal & Head of Teqipunit
Tripura Institute of Technology
Narsingarh, Tripura (W).

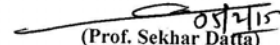
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than 55 days after the last date of quotation submission.
6. Evaluation of Quotations,
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
6.1 are properly signed ; and
6.2 conform to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract:
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:
Delivery and Installation - 0% of total cost
Satisfactory Acceptance - 100% of total cost
10. All supplied items are under warranty of 36 months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by 13:00 hours on 26-Feb-2015 & the Quotation will be opened on the same day at 13:30 hour, in the office of the undersigned. In exceptional circumstances bids may be opened in the next working day at the same time & venue which will be notified in advance, if required.
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any): **TRAINING IS REQUIRED**
14. Testing/Installation Clause (if any): **NECESSARY TESTINGS ARE REQUIRED TO BE ARRANGED BY THE SUPPLIER WITHOUT ANY EXTRA COST AT SITE FOR ACCEPTANCE.**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below:
Tripura Institute of Technology, Narsingarh,
PO – Agartala Aerodrome, Tripura (W), Pin – 799 009.
17. The top of envelop should contain the appropriate package No.
18. The bidder is to submit the following documents properly.
 - (i) **PAN CARD** (Attested by Notary registered under Govt. of India)
 - (ii) **Tax/VAT** documents (Attested by Notary registered under Govt. of India)
 - (iii) **Dealership/Distributorship certificate** (Attested by Notary registered under Govt. of India)Or
Authorization certificate in original in the letter head of the manufacturer issued by the authorized person in appropriate manner. The name , designation and address of the person issuing the certificate must be mentioned clearly.


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(iv) **Attested copy of power of attorney (Registered/legal documents)** when the bid is signed by the person other than the owner. (Attested by Notary registered under Govt. of India)


19. All the papers including our quotation must be stamped & signed (**full signature in every pages**) by the bidder & returned to this office within due time.

20. We look forward to receiving your quotation and thank you for your interest in this project.


(Prof. Sekhar Datta)
Principal & Head of TEQIP
Tripura Institute of Technology
Narsingarh, Tripura (w)

Annexure I

Sl. No	Item Name	Specifications
1	High end Desktop PC	Form Factor: Mini Tower. CPU : Core i7 or equivalent, 4th Generation series, 3.40GHz or better, 4-core, 1MB L2, 8 MB (L3) with OEM motherboard. Chipset: Compatible with 4th generation core i7 or equivalent processor. Memory: Minimum 8GB, 1600Mhz or higher DDR3. Expansion slots: Minimum 1 P0.1 PCI-Express (16), 2 PCI Express (32). Storage: SATA (7200 rpm) 1TB or better. DVD Drive: SATA 16X or better DVD writer. Ports: Minimum 5 USB 2.0, Minimum 2 USB 3.0, 1 serial port, 1 parallel port. USB keyboard, USB mouse, microphone and head phone jacks. Graphics: NVIDIA® GeForces GT 640 or better, Minimum 1GB dedicated graphics memory. Network interface: Ethernet LAN Card 10/100/1000. Power: 250w (or higher), 50 Hz Energy Star Complainant. Display: 23" or higher Widescreen Flat Panel LED Monitor; minimum resolution: 1920x1080. Keyboard and Mouse: USB Keyboard and USB Optical Mouse OS Certifications: Linux and Windows.


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FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

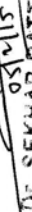
We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____


DR. SEKHAR DATTA
 Principal & Head of Department
 Tribhura Institute of Technology
 Narsinghara, Tribhura (W).