

No. F. 1(150)/TIT/TEQIP-II/NC/2017/ 6075-6078
Government of Tripura,
Tripura Institute of Technology,
Narsingarh, Tripura (west)

Dated : 17/02/2017

NOTICE INVITING QUOTATION

Separate Sealed quotations in plain paper are hereby invited on behalf of the Governor of Tripura for supplying of the followings from the authorized suppliers having appropriate Trade license upto 03:00 PM of 04 / 03/2017. The details of bid documents along with Terms & conditions may be seen in the office of the undersigned during office hours w.e.f 18/02/2017 to 2:00 PM of 04/03/2017 or may be down loaded from the website www.titagartala.nic.in / www.titagartala.ac.in .Bids will be open on the same day at 03:30 PM publically in the office of the undersigned.

Sl No.	Name of supply/ Work	Date & Time for submission of Quotation	Time for completion (Days)
1	Supplying of food for conference Lunch & Dinner etc.to be held in Agartala and Tripura Institiute of Technology , Narsingarh, Tripura west in the month of March 2017.	04/03/2017 upto 3:00PM.	2 days
2	Supplying of food for seminar/workshop/ staff development program to be held in Tripura Institute of Technology, Narsingarh in March 2017.	04/03/2017 upto 3:00PM.	25 days
3	Supplying of Backpack bag for National Conference.	04/03/2017 upto 3:00PM.	3 days

A.K. Das
17/02/17
(A. K. Das Chaudhuri)
Principal (I/C) & Head of TEQIP-II
Tripura Institute of Technology,
Narsingarh, 799009

Copy to:-

1. The Director, Education (Higher) Department, Govt. of Tripura for favour of kind information please. The same notice is also sent to three different local newspapers for immediate publication.
2. Sri Rajesh Bhattacharjee, Joint Director, Education (Higher) Department, with a request to arrange uploading the said Notice Inviting Tender to the Government website www.tenders.gov.in on 17/02/2017 after 5:00 PM .
3. Sri Gaurab Bhattacharjee, Assistant Professor (CSE), for uploading the said Notice Inviting Quotation to the Institute website www.titagartala.nic.in and www.titagartala.ac.in on 17/02/2017 after 5:00 PM positively.
4. Notice Boards, TIT, Narsingarh.

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QUOTATION

Quotation for Supplying of Backpack bag for National Conference.

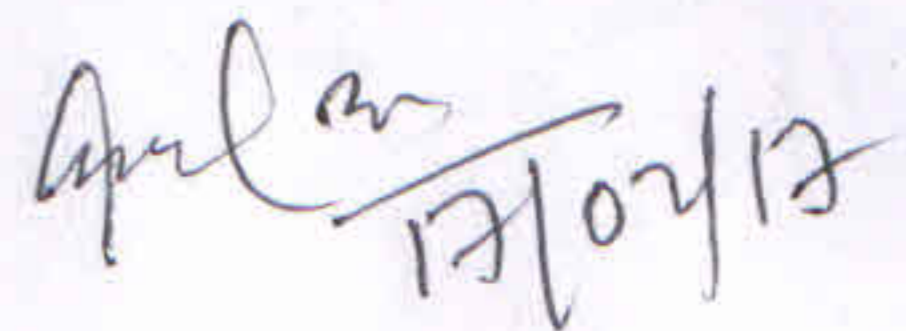
Sealed quotation in plain paper are hereby invited on behalf of the Governor of Tripura for supplying of the followings from the authorized suppliers having appropriate Trade license upto 03:00 PM of 04 / 03/2017. The details of items including Terms & conditions are given below.

Sl No.	Name of supply/ Work	Date & Time for submission of Quotation	Time for completion (Days)
1	Supplying of Backpack bag for National Conference.	04/03/2017 upto 3:00PM.	3 days

Terms & conditions :

1. One bidder can submit only one quotation for a particular supply / work.
2. The bidder is to submit bid **in their letter Head as per given format (Annexure -I) .**
3. All corrections must be initialed.
4. Quotations shall remain valid for a period not less than 30 (thirty) days.
5. The bid will be evaluated taking all the items together.
6. The supply to be made in Tripura Institute of Technology , Narsingarh , Tripura west .
7. The bidders are advised to submit bid after clearing doubts if any , from the office of the undersigned .
8. The undersigned is not bound to accept the lowest bid and reserve right to accept or reject any Quotation or cancel the entire bidding process without assigning any reason.
9. Applicable taxes will be deducted from the bill.
10. Bid will be open publically & interested bidders may present at the time of opening who wish to remain present.
11. The quantity of any item may decrease / increase as per requirement which would be intimated to the successful agency in time to the agency and would be recorded jointly for payment.
12. Payment will be made within ten days after successful completion of the job.
13. All the pages of the bid / quotation including all supporting documents **must be signed (TO PUT FULL NAME) & stamped** by the bidder without which bid **will be rejected.**
14. The bidders must submit Attested copies (**by Notary**) of following documents. If required the successful bidder may have to present the originals for verification.
 - i) PAN card.
 - ii) Trade license & VAT documents for execution of such job.

Signature of the Bidder



(A. K. Das Chaudhuri)
Principal (I/C) & Head of TEQIP-II
Tripura Institute of Technology,
Narsingarh, 799009

FORMAT FOR QUOTATION SUBMISSION.

(The bidders may print the followings in their letter head for submission of quotation)

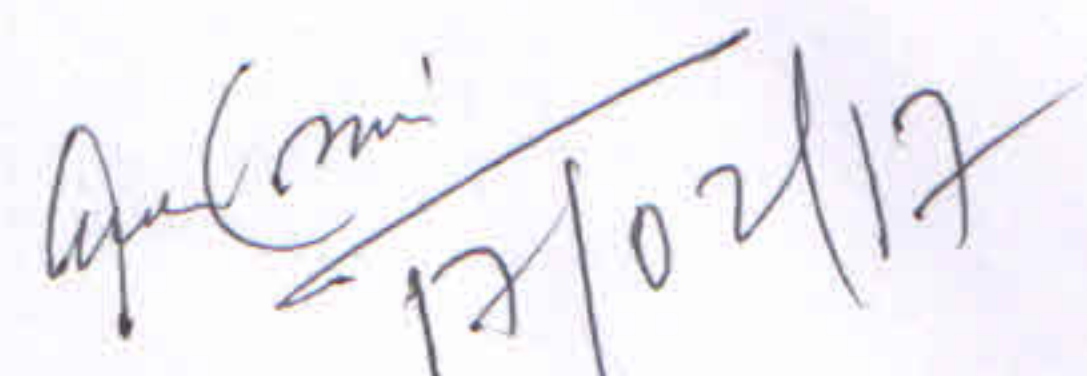
Name of supply : Supplying of Backpack bag for National Conference.

Item no.	Item name & Description	Quantity	Unit	Rate (both in figure & words) In Indian Rupees	VAT/Taxes In Indian Rupees	Amount (In Indian Rupees)
1.	Supplying of Backpack bag for National Conference. Bags will be of 15.6" size & quality like HP / DELL / LENEVO / VIP / DUCKBACK / REEBOK / ADIDAS or equivalent.	200	Nos.			

Gross total cost including taxes = Rs. -----.

We agree to execute the supply / job as per specifications & directions for a total price of Rs. -----
----- (amount in figures) (Rupees -----
amount in words)within the time frame given in the Quotation.

Signature of the Bidder


(A. K. Das Chaudhuri)
Principal (I/C) & Head of TEQIP-II
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